



# Provider Access Policy

## Introduction

This policy statement sets out our arrangements for managing the access of providers to pupils at St. Paul's for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## Student entitlement

Students in years 7-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

## Management of provider access requests

### Procedure

A provider wishing to request access should contact Jo-Anne Hoarty, Headteacher

Telephone: 01908 669735

Email: [enquiries@st-pauls.org.uk](mailto:enquiries@st-pauls.org.uk)

## Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to supply appropriate information for students and their parents. The school offers a number of opportunities for pupils and their parents to find out about the world of work, careers, education and training beyond St. Paul's.

	Autumn Term	Spring Term	Summer Term
<b>Year 7</b>	Unifrog Launch	Unifrog Virtual Careers workout sessions	Work Related Learning Day – Health and well being

	Autumn Term	Spring Term	Summer Term
<b>Year 8</b>	Unifrog  In Person Workout sessions –with providers and employers.	Unifrog  Options Evenings	Work Related Learning Day - STEM
<b>Year 9</b>		'Get that Job' sessions	Work Related Learning Day – STEPS into work  Alumni Workout  University trip  Unifrog
<b>Year 10</b>	Unifrog  Work Experience preparation.	Work Experience (1 week) and follow up.	Work Related Learning Day – SOAP challenge  Careers interviews (individual)  Careers Fair  University trip
<b>Year 11</b>	Careers Fair  Post 16 evening  Careers interviews (individual)  University trip	Careers interview (individual)	Post 16 Induction & taster sessions
<b>Year 12</b>	Careers Fair (after school)  Business Den	Work Experience  Get That Apprenticeship day	Work Experience  Work Related Learning activities

	Autumn Term	Spring Term	Summer Term
		Access to careers interviews if needed  National Careers week / National Apprenticeship week activities	Access to careers interviews if needed  Alumni network session
<b>Year 13</b>	Careers Fair (after school)  Access to careers  Post 16 workout interviews if needed	Life skills – assembly and tutor group opportunities  Access to careers interviews if needed  Apprenticeship roadshow (evening)  National Careers week / National Apprenticeship week activities	

Please speak to Jo-Anne Hoarty, Headteacher, to identify the most suitable opportunity for you.

The school policy on safeguarding, which can be found on our website, sets out the school’s approach to allowing providers into school as visitors to talk to our students.

## Premises and facilities

The school will endeavour to make accommodation and resources available for discussions between the provider and students, as appropriate to the activity and timing. This will all be discussed and agreed in advance of the visit with the Headteacher. All presentations must be approved by the Headteacher so that they are in keeping with the Catholic nature of the school.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

## Approval and review

Approved Advent Term 2024 by Governors at Curriculum and Teaching Committee. Next review: *Advent 2025*

Signed:



*Paul Herbert*

Paul Herbert, Chair of Governors

Jo-Anne Hoarty, Head teacher